



Finance Director, Kansas Democratic Party

Why Kansas

With the Governor, US Senate, Attorney General, all other statewide offices, all State House seats, and all U.S. House seats on the ballot, the 2025-2026 election cycle in Kansas will be one of the busiest and most important in the country. The Kansas Democratic Party (KDP) is focused on continuing to build sustaining infrastructure that will defend and elect Democrats across the state over the next two years and beyond.

About the Position

The Finance Director is responsible for leading and managing all aspects of fundraising operations for the KDP. This position works closely with the Party Chair, Executive Director, and Compliance Consultant to ensure that KDP has the resources it needs to meet yearly operational and programmatic goals and to plan for future growth.

This is a full-time position based in Topeka. Salary is \$70,00 - \$80,000 annually. Benefits include health, dental, and vision insurance and paid time off.

Primary Responsibilities

- Develop sustaining fundraising program that incorporates large, medium, and small investors across the state and country, including individuals, labor, and PACs
- Coordinate with KDP Chair, Executive Director, Compliance, and Administrative Assistant
- Manage and update finance plan and cash flow on regular basis
- Oversee call time programs, and staff as needed and in lieu of other finance staff
- Develop and grow low-dollar recurring donor program
- Manage vendor to execute digital fundraising program
- Coordinate donor meetings and other fundraising-related schedules
- Work with event hosts to plan, schedule, and manage small-and large-scale fundraising events
- Manage Finance Assistant or other finance staff
- Oversee fundraising and logistical planning of KDP State Conventions
- Pro-actively develop raising strategies, evaluate processes, and troubleshoot
- Utilize both federal and state campaign finance laws to maximize program growth
- Provide support to other Democratic in-state entities as needed, including training and strategic

Qualifications and Skills

- Tenacious mentality to grow an organization
- Committed to details, results, meeting goals, and consistent improvement
- Multiple cycles of fundraising experience (campaign and/or non-profit), including at least one cycle in a senior/managing/leadership role
- Proficiency with NGP and other database tools
- Excellent customer service and communication skills
- Good time management skills and ability to prioritize and manage multiple ongoing projects
- Able to take and implement feedback
- Willing to work extensive hours, including nights and weekends
- Positive attitude and ability to motivate others

- Ability to approach problem solving with creativity
- High level of personal and professional integrity
- Valid Driver's License and access to reliable transportation
- Prior Kansas experience and or working knowledge of Kansas political, electoral and legislative processes are major pluses
- Must live in or relocate to Kansas upon hire

Application Instructions

Interested applicants should email a resume, a short description of why they are interested in the role and why they would be a good fit, and two professional references in a single PDF document to Andriy@kansasdems.org. Interviews will occur on a rolling basis.

The Kansas Democratic Party is committed to attracting and retaining a diverse workforce and is an equal opportunity employer that does not discriminate on the basis of race, color, religion, sex, creed, sexual orientation, gender identity or expression, pregnancy, national or ethnic origin, disability, age, marital, veteran or economic status, or any other legally protected basis. The Kansas Democratic Party is committed to providing reasonable accommodations to individuals with disabilities in the hiring process and on the job, as required by applicable law. Please contact us for any accommodations needed in the hiring process.

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